Guide to Thailand E-Visa application
# Table of Content

<table>
<thead>
<tr>
<th></th>
<th>Description</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Website homepage</td>
<td>3</td>
</tr>
<tr>
<td>2</td>
<td>Register for an account</td>
<td>4</td>
</tr>
<tr>
<td>3</td>
<td>Create an account</td>
<td>5</td>
</tr>
<tr>
<td>4</td>
<td>Account activation by email verification</td>
<td>9</td>
</tr>
<tr>
<td>5</td>
<td>In case that you have not received account activation email</td>
<td>11</td>
</tr>
<tr>
<td>6</td>
<td>Login to your account</td>
<td>13</td>
</tr>
<tr>
<td>7</td>
<td>Your account main menu</td>
<td>14</td>
</tr>
<tr>
<td>8</td>
<td>How to apply for visa</td>
<td>15</td>
</tr>
<tr>
<td>9</td>
<td>Complete/Edit pending visa application</td>
<td>26</td>
</tr>
<tr>
<td>10</td>
<td>Apply visa for other person</td>
<td>29</td>
</tr>
</tbody>
</table>
1. Go to the www.thaievisa.go.th
2. Register for an account

- At the top right corner of the page, 1. click on Sign Up and then select 2. Sign Up for Individual
3. Create an account

- To create an account, you will need to have a valid email address to be your username.

- Set a password and re-enter the password and then click on Create Account.
- Once you click on **Create Account**, you will be directed to create user profile page. All details must be filled in **English only**. Please fill in the following personal details:

- **Title** (Mr., Miss, Mrs., Master, or Other)
- **First Name / Middle Name (if any) / Family Name**
- **Gender** (Male / Female)
- **Date of Birth / Place of Birth**
- **Country of Nationality / Country of Nationality at Birth**
- **Marital Status** (Single, Married, Widowed, Divorced)
- **Contact Number**
- **Profile Picture** (the maximum file size of 200 kb)
- **Current Address / Home Address / City / Country**

In case that your current address is not your permanent address, please select "No" and then fill in your permanent address details on an extra field.
Once you have completed all personal details for your account, click on **Create**.
The verification link will be sent to your email and please verify for login in your email.

The sign up requirement has been sent to your email. Please verify for login.
4. Account activation by email verification

- Account activation email with the activation link will be sent to the email address you have provided to register an account. Follow the link as instructed in the email to activate the account.

Thank you for registering. inbox x

thalevisa@mfa.go.th via gmail.com

to

Dear Applicant,

Thank you for registering at thalevisa.go.th

You need to activate your account by clicking the below link

https://122.155.199.23/Home/VerifyAccount?VerifyId=Zhv8MpdPsPU3hz3xH11-xPR4pp8Id4xwvI5UqFZBaUqG7ZqM5zJmAZEJzAkJLT8Q3LTIPdJVTz-DYJbUeEoFlHb_rV7y7xTms_ss

Best wishes,

E-visa Team

- Please fill in textbox with the correct texts that appear on CAPTCHA exactly as displayed and then clicks on verify button.
5. In case that you have not received an account activation email

- The account activation email will be sent to your email address within 30 minutes. If you have not received an email within 30 minutes, please check your junk mailbox or spam folder. If you still have not received any email, go to the Login page and enter your registered username and password, you should then get to click on a resend button and the system will generate and send another activation link to the email address you have provided when creating an account.
Please check the user that is using the status as follows.

1. Email verification is required.
2. Your mailbox is full.
3. Wrong email.
4. Unable to receive external email.

Resend verify link to e-mail  E-mail@XXX.com  Resend

Resend   Close

Don't have an account yet?
Sign Up for Individual!
Sign Up for Agent
6. Login to your account

- Once you have activated your account via email, you can login to your account by clicking on the Log In button at the top right corner of the Thailand E-visa home page.

Enter your registered email address and password.
7. Your account main menu

1. To manage your personal details in the user profile, clicking on Edit Profile.

2. To apply for the visa for yourself and other person, clicking on Apply for visa to start an application. Please note that you can only apply for visa for other person no more than 10 people.

3. In case that you are half way through your application, you can click the Save button and quit. You can then return to complete your application or create additional visa application for other person by using Finish pending visa application or create additional visa application menu.

4. To track the application process, you can use Checking status menu.
8. How to apply for visa

- First, click on apply for visa menu and you will be directed to Step 1 which is "Checking your eligibility" section. Please select the country that issued your travel document. In case that you are currently not in your travel document issuing country, please select the country of your residency. If the E-visa system is available in your current location, you can then select the relevant Thai mission to submit the application and passport.
- Click on **continue** to go to Step 2.

- **Step 2** is the “Purpose of visit” section which will help assign the appropriate visa for you. Please select your type of Travel Document and your purpose of visit so the system can automatically select the visa type that suits your purpose of visit. After that, select the number of entries and click on **continue**.
- Step 3 is the “Personal information” section. If you are applying for yourself, you can click on Same as Profile and the system will automatically fill in the basic personal information you have provided in your user profile. In case of applying for other person, click on fill in for other person, you will then have to indicate your relationship with the applicant, whether you are business colleague, family member, or friend.

- In this step, your passport and photograph will be analyzed with OCR technology to check with ICAO standard. To upload your passport and photograph, click on “Choose File...”
Guide to Thailand E-Visa application

Documents (Limit Size is 6.5 MB)
*Please scan and attach in proper manner otherwise your application will be REJECTED.

Please click Proceed to confirm that the filled-in personal information has been thoroughly checked and is correct. The OCR technology used in this website is not guarantees the correctness of information.
- Application form must only be completed in English except the Full name in native alphabet field.
- **Step 4** is the declaration part where you have to read through the declaration and if you accept the terms and conditions in applying for visa, please print out the declaration by clicking **Print for Signing** and sign. Once you signed the declaration, please prepare to scan the signed declaration to the .jpg or .pdf format to upload as part of supporting document in Step 5.

- Your application’s reference number will appear on the top right corner of the page.
- **Step 5**: You have to upload all the supporting documents as instructed on the page. The system will only accept the .jpg or .pdf file type (size for each document must not exceed 0.5 MB). Click on **Done** to complete the application.

- Please carefully check and verify your information and supporting documents before you click on DONE to finish the application.
- Once you click on **Done**, the system will ask if you wish to start another application for other person. If you click on **Yes**, you can then start another application for other person at once. If you click on **No**, you will be directed to the submission appointment section. However, if you wish to start another application for other person later, you can use the Finish pending visa application or create additional visa application from the main menu. Please note that another application that you may wish to add must be of the same
visa type as the one you just completed. If you wish to apply for visa of another type for other person, you have to complete and make payment for existing application first, then start a new application of a different type.
- At the submission appointment section, you have to select the date and time to submit your passport and supporting documents. (It will be instructed in the confirmation if the original paper of supporting documents are required from your selected embassy or consulate-general*.)

- The system will show the available date and time for you to make an appointment. Then click on Submit.
- Once you have completed your appointment, you will be directed to an E-payment section. Please check your application details before making a payment.

Once you have completed the payment, the payment confirmation will be sent to your registered email and you will be directed to the Print your confirmation section. Print out the confirmation and bring it to
the selected Thai mission on the appointment date and time. Please make sure that you have read all the information stated on the confirmation. Failure to follow the instruction as stated on the confirmation may result in visa refusal.
9. Complete/Edit pending visa application

- You can use the Finish pending visa application or create additional visa application to complete your pending application.
- By clicking on Finish pending visa application or create additional visa application, you will be directed to the inquiry page where you can edit and/or complete the application as instructed on 8. How to apply for visa section.
10. Apply visa for other person

- You can apply for visa for other person (no more than 10 persons). In case that you will be travelling together, you can start the application for other person right after you have finished your application by clicking Yes so that your application will be submitted together in one batch.
- Or you can choose to start an application for other person later by using Finish pending visa application or create additional visa application menu.

- Clicking on add visa application to start an application.
Guide to Thailand E-Visa application

E-Visa Application

Inquiry

Reference No. 
Status: Completed
Created Date: From 01/08/2019
Created Date: To 28/08/2019

SEARCH  RESET

Showing 1 to 1 of 1 entries

<table>
<thead>
<tr>
<th>No.</th>
<th>Reference No.</th>
<th>Visa Application Name</th>
<th>Visa Type</th>
<th>Nationality</th>
<th>Travel Document No</th>
<th>Status</th>
<th>Created By</th>
<th>Created Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>01</td>
<td>BEI001-101908-</td>
<td>Name Tourist Visa (TR)</td>
<td>China</td>
<td>Passport No</td>
<td>Complete</td>
<td><a href="mailto:E-Mail@XXX.com">E-Mail@XXX.com</a></td>
<td>28/08/2019</td>
<td></td>
</tr>
</tbody>
</table>

Show 5 entries

ADD VISA APPLICATION

SUBMIT VISA APPLICATION
- Once you completed all visa applications, you can return to Finish pending visa application or create additional visa application menu to submit all applications and making a submission appointment in one batch.